



## MINUTES

Board of Trustees Meeting  
Monday, June 17 @ 4:00 pm  
Hacker Lab, 4415 Granite Drive, Rocklin

- I. Call to Order at 4:05pm by Chairman Susan Hogg  
In attendance: Susan Hogg, John Marin, Karen Killebrew, Twiana Armstrong-Bryant, Barbara Burge, Lesli Goto, David Kelly, John Kennedy, Ben Newman (left meeting at 5:00pm) and Jim Crosthwaite, Executive Director
- II. No additions to Agenda
- III. Motion to approve Consent Agenda by John Marin, 2<sup>nd</sup> by Karen Killebrew. Unanimously approved.
  - a. Approval of Minutes for May 15, 2019 Board Meeting
  - b. Financial Report (Jim Crosthwaite)
- IV. Action and Discussion Items
  - a. Adoption of By Laws changes: Discussion led by David Kelly. In Section 4 the reference to Annual Meeting is retained to refer to the meeting at which Officers are elected. Filling of unexpired terms has been clarified. Motion to approve amended Bylaws by John Marin. 2<sup>nd</sup> by Karen Killebrew. Unanimously approved.
  - b. A motion was made by John Marin to elect Twiana Armstrong-Bryant to the Board of Trustees, 2<sup>nd</sup> by Barbara Burge. Approved by unanimous vote.
  - c. Jim Crosthwaite presented a request from Mike Holmes to fund a presentation by Randy Cohen of Americans for the Arts. The cost would cover lodging and meals. All Placer County arts organizations would be invited, date to be determined. After discussion, a motion to approve was made by Karen Killebrew, 2<sup>nd</sup> by Barbara Burge. Approved unanimously.
  - d. Jim Crosthwaite presented the draft 2019/20 Budget. Lemon Tree Marketing's fee was increased. Jim Crosthwaite presented a proposal to acquire a vehicle to be used for outreach events. A committee headed by John Marin will explore costs, donation and lease options and report to the board.  
  
A motion to approve the draft Budget pending approval of the Placer County Contract was made by John Marin, 2<sup>nd</sup> by David Kelly. Approved unanimously.
  - e. The Board of Trustees accepted the resignation of Board Member John Kennedy, and thanked him for his enthusiastic service to the Arts Council of Placer County.
- V. Committee Reports and Informational Items
  - a. Executive Committee – no report
  - b. Program Committee
    - i. Jim Crosthwaite gave an update on preparations for the Gala. Sponsorship is a bit down from budgeted amount. Food and wine donations have saved some expenses. Beer sponsor still pending. The MC will be Bob Beecher, an Applegate neighbor of Karen Killebrew. Board donations for Raffle are requested by July 15.
    - ii. Upcoming Events listing was distributed by Jim Crosthwaite

- c. Leslie Goto gave a report on a Placer Community Foundation Training Session "Evaluating Your Nonprofit Event - More Than Just Money" with Ann Lucas. Leslie feels our Gala event is very much in line with recommendations by the speaker.
- d. The Placer Artists Studios Tour has 87 artists participating in 53 locations. Arts Advocates are being sought to volunteer at all studio locations. The Studios Tour directory will be included in the Arts Guide. Style Publishing is printing the guides, and they will assist with distribution. Publication date is July 15.
- e. Sponsors and ads have been solicited for the Placer County Arts Guide (see above).

VI. Adjournment of Board Meeting at 6:00pm

VII. Executive Session was held to discuss Jim Crosthwaite's contract. Karen Killebrew had to leave before the session was completed.

Respectfully submitted,  
Karen Killebrew, Secretary