



## MINUTES

Board of Trustees Meeting  
Monday, April 15  
Hacker Lab, 4415 Granite Drive, Rocklin

- I. Call to Order 4:05pm by Chairman Susan Hogg
  - a. Present: Chairman Susan Hogg, VP John Marin, Secretary Karen Killebrew, Barbara Burge, Lesli Goto, David Kelly, Jim Crosthwaite, Executive Director. Absent: Anita Menon, , John Kennedy, Ben Newman.
- II. Additions to Agenda:
  - a. Presentation by Preserve DeWitt Legacy, Renee Berg & Stewart Feldman
    - i. The group is supporting an alternative to the proposed Master Plan for the Placer County Government Center Master Plan to continue use of the theater. They are soliciting community support to renovate the theater at an estimated cost of \$275,000-\$500,000. They are not asking ACPC to have an active role, but wanted the organization to be aware of their efforts.
  - b. Guests: Catherine High, Lincoln Hills Foundation – Catherine Wants ACPC to be aware of the May 18-19 Concours d’Elegance presented by the Lincoln Hills Foundation which offers grants to support seniors.
  - c. Guest Jane Harden, potential Board candidate
- III. Consent Agenda: motion to Approve: Karen Killebrew. Second John Marin. Approved unanimously.
  - a. Approval of Minutes for March 18, 2019 Board Meeting
  - b. Financial Report (Jim Crosthwaite)
- IV. Action and Discussion Items
  - a. Board Member Recruitment and Timetable discussion: Several Bylaws changes are needed to 1) eliminate the requirement of an Annual Meeting as we are no longer a membership organization, 2) fill vacant Board seats as needed and 3) state that align election of officers shall take place in January. David Kelly and Barbara Burge will review Bylaws and make the proposed changes.

Guest Jane Harden described her background working with the Auburn Arts Commission and the State Theatre. She is a long time patron of the arts and has experience in fundraising.
  - b. Board Development Road Map – Karen Killebrew will create and distribute a Board Self-Assessment Survey to determine gaps in current Board makeup. She will report at the May Board meeting. She will also create a sample Board Welcome packet and update Board Responsibilities to include Board dues and fundraising.
  - c. Fund Raising:
    - i. Big Day of Giving – Lemon Tree Agency has suggested that Board members may take advantage of the new “private” fundraising campaign.
    - ii. Gala – Lesli Goto has submitted comments asking that the Board concentrate on increasing the amount of funds raised at the Gala, including contributing raffle prizes, inviting key attendees from within their networks. Jim will circulate a sample letter.
- V. County Contract – John Marin/Jim Crosthwaite are concluding the draft 2-year contract and will circulate to Board members. It is anticipated that the contract will go to the Board of Supervisors for approval on the June Consent Agenda.
- VI. Committee Reports
  - a. Executive Committee – Susan Hogg will continue to circulate key events for Board members to attend.
  - b. Program Committee

- i. Gala – the theme is Vaudeville Variety Revue, and will feature local artists. Instead of a sit-down dinner, there will be appetizers and a full bar, along with a “VIP Experience” preceding the Gala which will provide opportunities for sponsored tables and access to performers.
- c. Grants Committee – No Report
- d. Studios Tour Committee – Karen Killebrew reported that the committee will meet on April 18 to decide on cover art for the Map/Guide. Jim Crosthwaite reported that there will also be a new annual Arts Magazine published that will wrap around the Studios Tour Guide. ACPC is working with Style Magazine on the publication. 20,000 copies will be distributed. Advertisers are currently being contacted, and a sample letter will be sent to Board members.

VII. Adjourn at 6:25pm.

Next Meeting: Monday, May 20, 4:00pm at Hacker Lab.

Respectfully submitted,  
Karen Killebrew, Secretary