



MINUTES

Board of Trustees Meeting
Monday, March 18, 2019 @ 4:00 pm
Hacker Lab, 4415 Granite Drive, Rocklin

- I. Call to Order at 4:08pm by Board Chairman Susan Hogg
Present: Chairman Susan Hogg, VP John Marin, Secretary Karen Killebrew, Barbara Burge, Ben Newman, Lesli Goto, David Kelly, John Kennedy, Jim Crosthwaite, Executive Director. Absent: Anita Menon.
- II. Motion to approval of Minutes of January 28, 2018 Board Meeting by John Marin, 2nd by John Kennedy. Approved unanimously. (NOTE: No Board meeting in February, 2019)
- III. Additions to Agenda:
 - a. Fiscal Sponsorship (Susan Hogg) – see Executive Director Report
 - b. Board Role in Budget Development (Deferred to April)
- IV. Treasurer's Report (Jim Crosthwaite). Jim Crosthwaite spoke to Steve Phillips, who is cutting back his CPA practice in preparation for retirement. Currently Barbara Walters and Penny Lane assist with bookkeeping, and we recently had a positive auditors report.
- V. Executive Director Report
 - a. Fiscal Agent request by Dream Theatre. They need a nonprofit Tax ID Number in order to receive a donation. Paperwork is in progress. Karen Killebrew made a motion to approve the Fiscal Agent request. Second David Kelly. Approved unanimously.
 - b. Upcoming Events and Calls to Artists – Collaboration show Reception April 13. Sculpture Contest at Auburn Earth Day April 20.
 - c. 2018 Artists Studios Tour – Report by Jim Crosthwaite. Final budget for 2018 distributed. Suggestion to allocate Admin cost overhead to Program Budget. Positive results from artist survey. Need to work on capturing attendee numbers.
 - d. 2019 Studios Tour Update – application is open until April 12. First artist workshop March 16 with several more scheduled.
 - e. Poetry Out Loud 2019 Update. This program continues to suffer from low participation by teachers and students. Jim has consulted with other counties, and new strategies are needed. ACPC receives a \$5000 grant from California Arts Council. Discussion to continue at April Board Meeting.
 - f. Arts Organizations meetings were held with 40 attending Fine Arts meeting and 35 attending Performing Arts meeting. Much good input, including request to align events calendars, create a Venue database and increase collaboration between organizations. 160 arts organizations have been identified in the county, and the intention is to hold quarterly meetings with organizations.
 - g. Big Day of Giving – ACPC will participate, with Lemon Tree leading the effort. Donations accepted April 1-May 2. Board members are asked to have a social media presence to encourage donations.
 - h. Outreach Report – The Auburn Celebrity Chef was not deemed to be a productive effort.
 - i. Board Committee Reports and Discussions
 - a. A motion was made by John Marin to accept the resignation of Board Member Kareen Newman. 2nd by John Kennedy. Approved unanimously.
Board Member Dues of \$300 are due July 1.

- VI. Program Committee Report by Karen Killebrew. Additional members are Barbara Burge and Lesli Goto. Program Committee Report.
- a. The committee has approved a process for proposed and continuing programs. The committee asked for a motion to approve 5 programs; Migrating Through the Pages Sculpture Contest; Artist Pop-Up Shows/Placer Artists Gallery at the Hacker Lab; Outreach Events; Placer Artists Studios Tour and Reinvent the Runway. Motion by John Marin, 2nd by John Kennedy. Approved unanimously.

The annual Gala proposal was submitted after the Program Committee met, and after a short discussion it was returned to the Program Committee for further work and will be presented for approval by email.

ADDENDUM: The Program Committee and staff met on Monday, March 25. Johnson Hall has been offered by Placer Valley Tourism at no cost, with a \$2500 cash donation in exchange for a \$5000 sponsorship. The revised Program Proposal was circulated to the Board and approved unanimously by email vote.

- VII. Placer Community Foundation Seminars
- a. "Board Training" attended by Susan Hogg, Lesli Goto, Ben Newman
- b. "SuperHero Boards" attended by Karen Killebrew, Barbara Burge, Jim Crosthwaite
- VIII. Grants Committee – Jim Crosthwaite for Anita
- IX. Placer County Contract/Executive Director Contract – John Marin. Discussion are ongoing. The hope is to reach agreement with the county for a two-year contract.
- X. Board Development. Karen Killebrew made a motion for the Executive Committee to act as the Nominating Committee. 2nd by Ben Newman. Approved unanimously. Further discussion deferred to April Board meeting. Fundraising discussion also deferred to April.
- XI. Website Management Discussion
- XII. Placer County Economic Development Board: Karen Killebrew has asked Sherri Conway, Economic Development Director, to add ACPC board and staff to the notification list for these bimonthly meetings. Ms Conway will also ask that a "State of the Arts" report by ACPC be considered for a future agenda.
- XIII. Board Meeting frequency – deferred to April Board meeting.
- XIV. Topics for next Board agenda: Board Development, Board training, fundraising and meeting frequency; Poetry Out Loud; Board role in Budget development. NOTE: Add Studios Tour Committee Report to Agenda.

Adjourn at 6:30pm.