

## Minutes

Board of Trustees Meeting  
Monday, January 28, 2019 @ 4:00pm  
Rocklin Hacker Lab, 4415 Granite Drive, Suite 200

- I. Call to Order/Welcome at 4:08pm by Board Chairman John Marin  
Present: Chairman John Marin, Karen Killebrew, Anita Menon (arrived at 4:35), Ben Newman, Susan Hogg, Lesli Goto, David Kelly. Not present Barbara Burge, Kareen Newman.
- II. Approval of Minutes for November 12, 2018. Karen K moved, Ben N second. All ayes.
- III. Additions to agenda. Board Elections. The following officers voted on and installed
  - i. Board Chairman – Susan Hogg
  - ii. Vice Chair – John Marin
  - iii. Secretary – Karen Killebrew
  - iv. Treasurer - Vacant
- IV. Treasurers Report. Jim C distributed current budget numbers. A discussion ensued on what avenue to take in securing oversight for the budget now that the Treasurer position is vacant. Board directed Jim C to inquire about the services of local Auburn CPA Stephen Phillips on a voluntary basis.
- V. Executive Director Report
  - a. Jim C reported that the Finals for Petry Out Loud would take place on Friday, April 15. Chairman John Marin will act as MC for the event and it will be held at Blacktop Theatre in Rocklin.
  - b. The Artist Reception for the Placer Artists Gallery was a great success, with over 300 attendees, a Ribbon Cutting Ceremony, City Council of Rocklin proclamation and over 40 artists being displayed in the new Gallery. ACPC also unveiled the new Artist Directory, Events Calendar, Website makeover and Sponsorship package for 2019.
  - c. Board of Trustees Insurance – Has been purchased
  - d. Programs and Fundraising – Tabled to Board Assignments discussion
  - e. Placer County Contract – John M and Jim C will meet with County to discuss new contract
  - f. Audit Update – Nearly finished. Final copy will be available at the March Board Meeting. David K reported that changes in laws might make the audit process costlier in the future.
  - g. Placer Community Foundation Nonprofit Leadership Summit – March 6. To be attended by Jim C, Karen K, Lesli G and Barbara B.

- VI. Committee and Board Assignments. The following assignments were confirmed and reports took place
- a. Grants Committee. Anita M to chair. Anita reported that the committee had met and allotted \$79,783 (including admin fees) for 22 grantees. Payments and announcements will take place over the next few months when all grantees are approved by turning in the required paperwork.
  - b. Fundraising Committee – To combine with Programs Committee
  - c. Board Development Committee – Assigned to Executive Committee, consisting of Board Chair, Vice Chair and Secretary.
  - d. Program Committee – Karen K to chair, Lesli G and Barbara B. Committee to meet with Jim and Team in February to discuss programs and fundraising and bring report back to Board for approval at March meeting.
  - e. Placer Arts Coalition – Lesli G to chair. Quarterly meetings are setup with both Fine Arts and Performing Arts organizations.
- VII. Adjourn 6:01 pm