

Minutes

Board of Trustees Meeting
Monday, September 17, 2018 @ 4:00pm
Maidu Library Community Room

- I. Call to Order/Welcome at 4:05pm by Board Chairman John Marin
Present: Chairman John Marin, Vice Chairman John Kennedy, Treasurer Karl Sense, Barbara Burge, David Kelly, Lesli Goto, Karen Killebrew, Jim Crosthwaite (Executive Director). Absent: Susan Hogg, Kareen Newman.
- II. Approval of Minutes for July 2018 meeting. John K moved, Karen K second. All ayes.
- III. Additions to agenda.
 - a. A new committee was formed to review and recommend appointments to the Board. Lesli Goto volunteered to chair the Ad Hoc committee and will recruit other members to assist in the process. Applicants Anita Menon and Ben Newman will go through the process, and will be recommended to be seated as members at the October 13, 018 Board Retreat, if recommended and voted in. This process will be evaluated and adopted at the October 13 Board Retreat
- IV. Treasurers Report. Karl Sense presented the latest Budget Dashboard and had no additional comments
- V. Board Retreat
 - a. John Marin reported that the retreat would be October 13, 2018 at the Rocklin Event Center. Agendas will be sent to the Board
- VI. Membership Program
 - a. It was agreed that the Council would no longer be a “membership” organization. A letter of explanation will be drafted by Jim Crosthwaite after the Studios Tour and sent to Barbara B and David K for approval before being sent out. The explanation will include what steps will be taken for those who are still current members, and the new philosophy of collecting donations and contributions in lieu of membership fees.
- VII. 2018 Events Update
 - a. Jim Crosthwaite presented a financial report from the Gala, updated the Board on the upcoming “Reinvent the Runway” event, discussed the 2019 Poetry Out Loud event, and recapped the meeting with the California Arts Council and 10 neighboring Arts Councils. There was also a brief on the status of the PAL program, which is in a state of flux. Jim will report back on any progress.

- b. Banking Update – Discussion took place on the current policy to have two signatures on all checks over \$1,000. It was voted on to have the three members of the Executive Committee be presented with copies of any such check electronically. One approval will be required in order to give the Executive Director to be the sole signature on the check. Karen K moved, David K second. All ayes.
- VIII. Membership program discussion. Board directed Jim C to return to the July 2018 Meeting with current and lapsed membership data and a proposal for the future of Arts Council Membership.
- IX. Executive Director Contract.
 - a. A Fiscal Year Contract for 1018/19 was presented for Executive Director Jim Crosthwaite.
- X. John Marin discussed the formation of Advisory Committees within the Board and suggested that a more formal policy would be adopted at the Board retreat in the Fall. John M also announced that Glenda Gonzales would be removing herself from the Board and serve in an advisory capacity, especially in the area of Performing Arts/Theatre
- XI. Correspondence – There was no correspondence received to discuss

Adjourn 5:58 pm

A closed session was held at the conclusion of the meeting. The contract for Jim Crosthwaite was approved. John K moved, Barbara B second. All ayes.